

To ensure all project deliverables to be thoroughly assessed and to prevent any misunderstandings, please note the following requirements when preparing final report evidence:

1. Since there are several quotation items that required further clarification and to revise evidence, please provide and consolidate the evidence of project completion into ONE SINGLE document according to following requirements.
 - a. Screen captures of each platform (if applicable).
 - i. Front-end Website
 - ii. Back-end Admin System
 - b. Organize all screen captures by headings or labels that correspond to the quotation items and arrange them in sequence according to the approved quotation.
 - c. The screen capture should include each of the item and sub-item listed on the approved quotation to prove the completion of the system.
 - d. To confirm that the system or solution is in use, please provide screen captures of the operational data after project completion, including those with date and time information. The Government, the Secretariat and any authorised person acting on behalf of the Government (including the Director of Audit) shall be allowed access to books and records and any of the documents kept or maintained by or for the Grantee in relation to the Project for inspection, verification and copying from time to time upon reasonable notice.
 - e. Please note that testing accounts and demo records cannot be accepted as proof of operational data.
 - f. The screen captures should be clear to identify all wordings and enable us to identify the project deliverables associated with the applicant by displaying the relevant URL tab, company logo, company name, copyright information, or app name.
2. Please provide clarification and resubmit full set evidence (including the missing evidence) for our findings listed below

Quotation Item	Findings / Reason of Fail
1.1 網站設計及開發 1.1.1 創意設計和開發 1.1.2 網站語言:繁體中文&英文 1.1.3 主頁幻燈片 1.1.4 背景圖片 1.1.5 Facebook、IG、WhatsApp 對話按鈕 1.1.6 響應式設計 1.1.7 桌面、平板電腦和智能手機界面 1.1.8 HTML5 和 CSS3 製作 1.1.9 CSS3 過渡效果	<IG 對話按鈕> not found in provided evidence and website.

1.1.10 JQuery 編程 1.1.11 UAT 預覽鏈接	
1.3 匯率計算 1.3.1 根據瀏覽者的喜好更改貨品貨幣以展示價格	Missing evidence
1.5 企業資源管理系統 1.5.1 簡單易用的網頁版後臺 1.5.2 支援圖像、文本、Youtube 視頻、PDF 上傳 1.5.3 支持無限內容輸入 1.5.4 商品上傳 1.5.5 管理員登錄和密碼管理 1.5.6 庫存管理器 1.5.7 創建員工賬號 1.5.8 訂單導出功能 1.5.9 CRM 工具	1) Missing upload record of 文本、Youtube 視頻、PDF 上傳 (Only provided 圖像's upload record) 2) Missing evidence of CRM 工具
1.6 電郵推廣系統 1.6.1 使用 Tag 標籤，進行訂閱者分類 1.6.2 匯出和匯入訂閱者 1.6.3 製作及寄送行銷 Email 1.6.4 設定自動回覆信件 1.6.5 首個訂單的自動發感謝電郵	Missing evidence -1.6 電郵推廣系統 -1.6.1 使用 Tag 標籤，進行訂閱者分類 -1.6.2 匯出和匯入訂閱者 -1.6.3 製作及寄送行銷 Email -1.6.4 設定自動回覆信件 -1.6.5 首個訂單的自動發感謝電郵

<p>1.8 會員系統</p> <p>1.8.1 會員註冊及登入</p> <p>1.8.2 支援 Email, 手機號碼註冊</p> <p>1.8.3 忘記密碼及找回</p> <p>1.8.4 訂單中心</p> <p>1.8.5 管理付款方式</p> <p>1.8.6 忠誠度積分功能，使用積分結賬金額扣除</p> <p>1.8.7 用戶生日賺取積分</p> <p>1.8.8 電子郵件列表註冊賺取積分</p> <p>1.8.9 優惠券代碼功能</p>	<p>1) 支援 Email 註冊會員 only (手機號碼註冊會員 not supported), please provide clarification</p> <p>2) Missing evidence of</p> <ul style="list-style-type: none"> - 1.8.6 忠誠度積分功能，使用積分結賬金額扣除 - 1.8.7 用戶生日賺取積分 - 1.8.8 電子郵件列表註冊賺取積分 - 1.8.9 優惠券代碼功能
<p>1.9 電子商務系統</p> <p>1.9.1 運費：按照固定價格、層級定價、以重量計算和以地點計算等各種選項設定運費。</p> <p>1.9.2 網上收款：Visa、Master、Apple Pay、Google pay、離綫支付、AlipayHK、WechatPayHK</p> <p>1.9.3 顧客帳戶：在結帳時啟用「建立顧客帳戶」功能，鼓勵顧客再度光顧</p> <p>1.9.4 訪客身份：訪客身份結帳，無需建立帳戶</p> <p>1.9.5 退款：訂單可拆分作部分退款或全部退款</p> <p>1.9.6 顧客清單：根據地點、購買歷史記錄等資料來分門別類，以匯出顧客清單。</p> <p>1.9.7 預設自動化電郵提醒</p> <p>1.9.8 產品評論留言</p> <p>1.9.9 庫存管理：追蹤庫存數量，並在缺貨時自動停止銷售產品</p> <p>1.9.10 虛擬商品：顧客可以直接從您的網上商店訂購和下載數碼虛擬商品</p>	<p>1) Missing evidence:</p> <ul style="list-style-type: none"> - 1.9.1 運費：按照固定價格、層級定價、以重量計算和以地點計算等各種選項設定運費。 <p>2) Please confirm the method of <網上收款>, no evidence of accepting Google pay and Apple pay method, please provide clarification and resubmit evidence.</p>

<p>1.9.11 產品子選項：提供各種產品的子選項，例如不同的尺寸、顏色和材料等。而且每款子選項都可分別設定價格、SKU、重量和庫存</p> <p>1.9.12 無限產品數量</p> <p>1.9.13 SEO 商品標籤：使用產品特定的 meta 標籤、標題和網址控制代碼，改善產品頁在搜尋引擎中的表現</p>	
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Please acknowledge that the project funding amount might be adjusted based on the evidence submitted and the completeness of deliverables. The final funding amount adjustment is subject to the Committee's acceptance of the final report.